

## CONFERRNCING PACKAGES

Thank you for considering Bistro Sixteen82 to host your next meeting. Bistro Sixteen82 offers a relaxed, quiet space for your attendees to enjoy. Host your guests in our beautiful Boardroom, which boasts magnificent views and a delicious 2-course lunch offering.

Our Boardroom is set upstairs in the main building of the winery with natural ventilation and an enclosed fireplace to cater for those colder days. It includes an 18-seater boardroom table, a projector and screen with audio setup, a flipchart, conference pens and notebooks, and complimentary wi-fi.

INCLUDED IN YOUR PACKAGE	HALF DAY CONFERENCE	FULL DAY CONFERENCE
Welcome tea / coffee with pastries	✓	✓
Mid-morning tea / coffee with fruit skewers	x	✓
Mid-morning tea / coffee with biscuits	✓	x
2-course lunch at Bistro Sixteen82 <i>(choice of starters and mains, or mains and dessert)</i>	✓	✓
Mid-afternoon tea / coffee with biscuits	x	✓
Equipment <i>(projector &amp; screen, flipcharts, wi-fi, conference notebooks and pens)</i>	✓	✓
<b>Cost per package</b>	<b>R 515 pp</b>	<b>R 585 pp</b>

**Please note:**

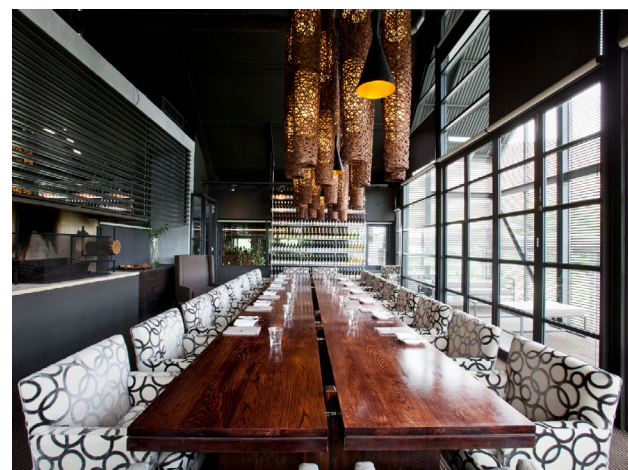
- The Boardroom table length can be reduced to accommodate smaller groups.
- Should you require a breakaway space, please let us know your exact requirements before confirming your reservation as these are not readily available.
- Pinning up of flipchart pages is only allowed on the glass doors.
- We only serve espresso-based coffee.
- Smoking is not permitted on the balcony.

**Technical requirements:**

- We make every effort to ensure your technical needs are met.
- Our projector requires an HDMI port to connect to your laptop.
- Plugs are situated around the room, however should you require any extension leads please let us know in advance.

**In order to ensure that tea and coffee is served when required, please complete your schedule below:**

Arrival Time  Mid-morning Break Time  Lunch  Mid-afternoon Break Time  End Time



After your productive day, why not enjoy a night's stay at Steenberg Hotel and Spa at preferential rates. We would be delighted to assist you with any questions and requirements you may have about this offering.

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